

# PLANNING CHECKLIST

## FOR YOUR GIRLS' NIGHT IN

### SET A DATE

- Send out a save the date to your guests!

### EVENT IDEAS

- Choose a theme. Whether it's a movie night, dinner party, or a pamper night there are plenty of ideas in your host guide.

### INVITES

- Create your own or download from [GIRLSNIGHTIN.COM.AU](http://GIRLSNIGHTIN.COM.AU).

### DONATIONS

- Be sure to share your online fundraising page with your guests to get the donations rolling in early.

### ACTIVITIES

- Here are a few ideas to get you started; download a movie, stock up on face masks or dust off your favourite board game.

### PRIZES

- If you want to hold a raffle or an auction, ask local businesses for a donated prize, they are usually keen to help out.

### MOTIVATE

- Send your guests an event reminder to get them excited. You may wish to include the theme, dress code or details on anything you would like them to bring!

### BANKING YOUR FUNDS

- After your event, the easiest way to bank is online. Go to [GIRLSNIGHTIN.COM.AU](http://GIRLSNIGHTIN.COM.AU) and click on your state or territory.

### My Fundraising Goal

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### Notes

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### To Do List

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### My Guest List

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